

**APPROVED**

Sebastian Charter Junior High  
Board of Directors  
Minutes of Meeting  
March 13, 2017

- I. Call to Order/Determination of Quorum/Adoption of Agenda**
  - A. Meeting called to order at 5:01 p.m. by Amy Banov
  - B. Board Members present: Amy Banov, Amy Speak, John Kim, John Moyer and Bill Brognano. Kathryn Barton and Muriel Ramos were absent (excused).
  - C. Requirements for meeting notice and quorum were met.
  - D. Administration present: Principal Marvel Nolan, Director Anita Taylor, Assistant Principal Charmaine Marshall
  - E. Guests present: Tricia Palmer, Andrea Lindsay, Martha McAdams, Nicole Cotton Englert
  - F. Adoption of Agenda: Motion made by John Moyer to adopt the agenda. Second by Amy Speak. Motion passed unanimously. After Citizen Input, a motion was made by Bill Brognano to modify the agenda to a Closed Session after VIII New Business.
- II. Approval of Board meeting minutes**
  - A. February 13 Board meeting minutes – Motion by Bill Brognano to approve the minutes as presented. Second by John Moyer. Motion passed unanimously.
- III. Items from Previous Meeting - none**
- IV. Financial reports**
  - A. Monthly Financials – Presented by Tricia Palmer
  - B. Review of Fiscal Management Policy – The subcommittee has met again and has been working on a draft to present to the Finance Committee in April.
- V. Citizen Input –** Meg Lenn Dowling, Damian Galbraith and Travis Galbraith spoke regarding disciplinary procedures.
- VI. Administrative Report**
  - A. Monthly Report – presented by Vice Principal Marshall. Staff were given letters approximately 6 weeks ago to verify if they will be returning for the 2017-2018 school year.
- VII. Old Business**
  - A. School District Board .6 millage update – by Amy Banov
  - B. Transportation policy – Amy Speak made a motion to approve the Transportation Policy as presented. Second by John Kim. Motion passed unanimously.
  - C. Playing Field turf replacement – Director Taylor is continuing to research options. She has meetings set up to meet with additional vendors.
- VIII. New Business –**
  - A. Food Service Options – Graphs were presented with results of a student survey. Staff will talk to different companies and get definitive pricing and contract details.
  - B. Personnel Matters – Indian River County School District has agreed to completely fund the Best and Brightest award to three SCJH teachers. Principal Nolan gave an update on other personnel matters.
- IX. Closed Session –** Motion by John Kim to close the meeting at 6:30. Second by John Moyer. Motion passed unanimously. Meeting re-opened at 6:54
- X. President’s Report – none**
- XI. Information Items and Members Remarks - none**
- XII. Adjournment-** Meeting adjourned at 6:55 p.m.

Respectfully submitted,  
Amy Speak, Secretary