

APPROVED

Sebastian Charter Junior High
Board of Directors
Minutes of Meeting
January 23, 2017

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:04 p.m. by Amy Banov
- B. Board Members present: Amy Banov, John Moyer, Muriel Ramos, Bill Brognano, Amy Speak and John Kim. Kathryn Barton was absent (excused).
- C. Requirements for meeting notice and quorum were met.
- D. Administration present: Principal Marvel Nolan, Director Anita Taylor, Assistant Principal Charmaine Marshall
- E. Guests present: Tricia Palmer, Andrea Lindsay, Martha McAdams
- F. Adoption of Agenda: Motion made by Amy Speak to adopt the agenda. Second by John Moyer. Motion passed unanimously.

II. Approval of Board meeting minutes

- A. December 12 Board meeting minutes – Motion by John Moyer to approve the minutes as presented. Second by Amy Banov. Motion passed unanimously.

III. Items from Previous Meeting - none

IV. Financial reports

- A. Monthly Financials – Presented by Tricia Palmer
- B. Review/Approval of 2016-2017 Budget Amendments – Addendums will be made to teacher contracts for those who have been offered compensation for additional duties. Motion by John Kim to approve the budget amendments. Second by John Moyer. Discussion by Tricia Palmer suggesting that going forward, salary modifications and expenditures which will exceed the budget need to be communicated amongst the administration and accountants. Motion passed unanimously.
- C. Review of Fiscal Management Policy – Vice Principal Marshall and Andrea Lindsay will work with the administration to revise the policy and submit a draft to the board at the February meeting. Motion by Amy Banov to appoint John Kim to the Finance Committee. Second by Amy Speak. Motioned passed unanimously.

V. Citizen Input - none

VI. Administrative Report

- A. Monthly Report – presented by Vice Principal Marshall

VII. Old Business

- A. School District Board .6 millage update – by Amy Banov
- B. Transportation policy – Amy Banov read her comments on the draft policy. The Board has been asked to send comments to Principal Nolan, and he will send a revised draft to the Board of Directors.
- C. Open Enrollment/Lottery Policy – Motion by Bill Brognano to approve the Open Enrollment/Lottery Policy, with the date at the bottom corrected. Second by John Kim. Motion passed unanimously.
- D. School Improvement Plan – Motion by Muriel Ramos for the Board, acting as the School Advisory Committee, to approve the 2016-2017 School Improvement Plan. Second by Amy Speak. Motion passed unanimously.

VIII. New Business

- A. Playing Field - Director Taylor will acquire proposals for replacing the existing playfield with the options of artificial turf and natural turf, along with the ongoing maintenance fees for each option.

IX. President's Report – There was a discussion regarding potential Board applications.

- X. **Information Items and Members Remarks** - none
- XI. **Adjournment-** Meeting adjourned at 7:03 p.m.

Respectfully submitted,
Amy Speak, Secretary