

Sebastian Charter Junior High

Lottery / Controlled Open Enrollment Policy

Student applications for the upcoming school year will be accepted from any parent/guardian from any school district in the state of Florida during a Controlled Open Enrollment period that is determined by the SCJH Administration Team. All applications will be date/time stamped as they are received and filed by grade and program level. A student's program level will be based on academic ability, as shown by standardized test scores, recent grades, and teacher recommendations, amongst other factors.

At the end of the Open Enrollment period, the number of enrollment seats available per program will be determined by using the following calculation:

$$\begin{aligned} \text{Number of Enrollment Seats Available per Program} &= \\ &\text{Maximum Class Size of Program} \\ &\quad - \text{Number of Current SCJH Students who Recommit} \\ &\quad - \text{Number of Preference Students*} \end{aligned}$$

*Students will be granted preference according to the following: children of current SCJH staff, children of current SCJH Board Members, and siblings of current or former students.

At the end of the Open Enrollment period, if the number of applications per program exceeds the number of enrollment seats available per program, a public, random lottery per program will be held to determine which applicants are admitted. The drawing will continue until every name has been drawn and scheduled for enrollment or placed on a numerical waiting list per program.

Any applications received after the Open Enrollment period will be placed at the bottom of the waiting list for that particular program in the order in which they are received. If a student granted preference applies after the Open Enrollment period, they will go to the top of the waiting list, but after any existing preference students already on the waiting list.

When students are selected for enrollment, they will receive an offer of enrollment and an acceptance form to complete indicating if they are accepting or declining the enrollment seat. Parents will be given appropriate time, as determined by the SCJH Administrative Team, to return the acceptance form; otherwise, their enrollment will be given to the next available name on the waiting list.

Applications for enrollment and dates of the upcoming enrollment period will be published on the SCJH website. SCJH Program capacities per grade level are as follows:

- Program 1: 26 students
- Program 2: 24 students
- Program 3: 22 students
- Program 4: 16 students

SCJH maintains a school-wide student to teacher ratio of 22:1.