

APPROVED

Sebastian Charter Junior High
Board of Directors
Minutes of Meeting
August 21, 2017

- I. Call to Order/Determination of Quorum/Adoption of Agenda**
 - A. Meeting called to order at 5:01 p.m. by Amy Banov
 - B. Board Members present: Amy Banov, John Kim, John Moyer, Kathryn Barton, Amy Speak, Muriel Ramos and Bill Brognano.
 - C. Requirements for meeting notice and quorum were met.
 - D. Administration present: Director Anita Taylor, Principal Bill Dodds, Assistant Principal Chet Devarney
 - E. Guests present: Tricia Palmer, Andrea Lindsay
 - F. Adoption of Agenda: Motion made by John Kim to adopt the agenda, adding item VIII D – Concussion Policy. Second by John Moyer. Motion passed unanimously.
- II. Consent Agenda**
 - A. Approval of Minutes July 17, 2017 Board Meeting – Motion by Bill Brognano. Second by John Kim. Motion passed unanimously.
- III. Tabled items for previous meetings - None**
- IV. Financial Business**
 - A. Monthly Financials and Finance Committee Report – by Tricia Palmer
 - B. Discussion/Approval of Fiscal Management Policy – Motion by Amy Speak to approve the Policy as corrected. Second by Bill Brognano. Motion passed unanimously. Thank you to Andrea Lindsay her work on the Fiscal Management Policy.
- V. Citizen Input - none**
- VI. Administrative Report**
 - A. Monthly Report – by Principal Dodds
- VII. Old Business**
 - A. School District 0.6 millage dispute update – Amy Banov gave an update on the status of the court case.
 - B. Update on summer projects –All projects have been completed.
 - C. Update on personnel matters – All positions have been filled.
- VIII. New Business**
 - A. Gift Acceptance Policy/Recognition – The donor display at the entrance has been updated.
 - B. Board Training updates – Director Taylor will forward the necessary information to the Board Members who need to complete training
 - C. Employee Handbook: Attendance/Sick Leave Policy - Principal Dodds will draft a revision to the Sick Leave Policy for approval at September meeting
 - D. Concussion Policy – Director Taylor will draft a Concussion Policy for approval at September meeting
- IX. President's Report - none**
- X. Information Items and Members Remarks** – Next meetings: Finance Committee Sept. 11 at 5:00 at Medlock office; Board of Directors – Sept. 18 at SCJH
- XI. Adjournment to Closed Session Meeting for Student Matters – none**
- XII. Adjournment** – Meeting adjourned at 6:12

Respectfully submitted,
Amy Speak, Secretary