

**APPROVED 09-21-2020**  
Sebastian Charter Junior High Board of Directors  
Minutes of Meeting  
August 17, 2020

**I. Call to Order/Determination of Quorum/Adoption of Agenda**

- A. Meeting called to order at 5:00 p.m. by Amy Banov
- B. Board Members present: Amy Banov, David Puscher, Muriel Ramos, Amy Speak, Nathan Roodhouse, and Kathryn Barton. Members absent: None.
- C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultants present: Ashley Lezniewicz and Melissa Medlock
- E. Adoption of Agenda: Motion by David Puscher to adopt the agenda. Second by Nathan Roodhouse. Motion passed unanimously.

**II. Consent Agenda**

- A. Approval of Minutes July 20, 2020 Board Meeting
- B. Approval 2020-2021 SRO Contract with City of Sebastian  
Motion by Nathan Roodhouse to approve the Consent Agenda. Second by David Puscher.  
Motion passed unanimously.

**III. Tabled items for previous meetings - None**

**IV. Citizen Input – None**

**V. Financial Business**

- A. Monthly and Year-To-Date Financials were presented by the accounting consultants.
- B. Annual financial audit report is in progress and will be presented at the September board meeting.

**VI. Administrative Report:**

- A. Monthly Report was given by Principal Dodds and Director Taylor.
- B. Personnel Matters: Coach Concilio has decided to retire. The Board recognizes his great contribution to SCJH over the years and wishes him luck.
- C. 2018-2019 DOE Audit Letter was reviewed with the Board.

**VII. Old Business**

- A. Charter Issues: None.
- B. Update on 2020-2021 Reopening Plan. Dr. Dodds reported the status for beginning the school year. SCJH covid policies reflect parity with those of the district. SCJH has a contact person at the Health Department for cases of exposure and testing needs. Dr. Dodds will emphasize to parents the seriousness of the covid risk in attending school and the need for them to encourage student compliance with all school guidelines (including that they may change over time). The following of SCJH student conduct policies and good citizenship principles will be stressed. Orientation for innovative instruction learners will be held this week. Staggered start for grade levels will begin August 24 to ease students into the new procedures.
- C. Update of campus modifications for 2020-2021 reopening. The internet service upgrade has been completed for much faster speed. Front entry area partitions will be done this week. The HVAC modifications are pending receipt of the UV lights.

**VIII. New Business**

- A. Board Matters. Updated fingerprinting has been completed by 3 board members.

**IX. President's Report. None.**