

APPROVED

Sebastian Charter Junior High
Board of Directors
Minutes of Meeting
August 22, 2016

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:03 p.m. by Amy Banov
- B. Board Members present: Amy Banov , Amy Speak, Kathryn Barton and John Moyer (arrived during item IV). Bill Brognano was absent (excused).
- C. Requirements for meeting notice and quorum were met.
- D. Administration present: Principal Marvel Nolan, Director Anita Taylor, Assistant Principal Charmaine Marshall
- E. Guests present: Bruce Green, Melissa Medlock, Tricia Palmer and Andrea Lindsay,
- F. Adoption of Agenda: Motion made by Kathryn Barton to adopt the agenda. Second by Amy Speak. Motion passed unanimously.

II. Approval of Board meeting minutes

- A. June 20, 2016 Board meeting minutes – Motion by Kathryn Barton to approve the minutes as corrected. Second by Amy Banov. Motion passed unanimously.
- B. July 18, 2016 Board meeting Minutes – Motion by Amy Banov to approve the minutes as presented. Second by Kathryn Barton. Motion passed unanimously.

III. Items from Previous Meeting

- A. Motion by Amy Banov to re-affirm item VII C. from July 18, 2016 Meeting, appointing Bill Brognano to the Board. Second by Kathryn Barton. Motion passed unanimously, with a $\frac{3}{4}$ majority of the Board.
- B. Motion by Amy Banov to re-affirm item VIII B from July 18, 2016 renewing the following slate of Officers:

President – Amy Banov
Vice President – John Moyer
Treasurer – Kathryn Barton
Secretary – Amy Speak

Second by Amy Speak. Motion passed unanimously, with a $\frac{3}{4}$ majority of the Board.

IV. Financial reports

- A. Monthly Financials– Monthly financial reports were distributed and presented by Melissa Medlock.
- B. Finance Committee Report

V. Citizen Input–None

VI. Administrative Report– Report was presented by Assistant Principal Marshall (attached)

VII. Old Business

- A. School District Board .6 millage update – by Amy Banov
- B. Update on Summer Projects
 - a. Projector and Screen at Multipurpose Room – Project is complete and under budget
 - b. Interior window at Assistant Principal’s office – Project is complete and under budget

- VIII. **New Business** – The Board members discussed necessary changes to the By-Laws. Each Board member should review and suggest changes to be discussed and presented at the September meeting and voted on at the October meeting. By-Law changes require $\frac{3}{4}$ majority.
- IX. **President's Report** – Amy Banov reminded the Board that they cannot, as a member of the Board, give their opinion on upcoming election matters.
- X. **Information Items and Members Remarks** – Governance Training – Bill Brognano needs to complete initial training. Principal Nolan will find out when existing Board members need to renew training.
- XI. **Adjournment**- Meeting adjourned at 6:25 p.m.

Respectfully submitted,
Amy Speak, Secretary

Administrative Report

08/22/2016

1. The first day of school was flawless! Students were well behaved, teachers were well prepared. The overall transition to educational routines were seamless . (No lost students).
2. As of Friday, August 19, 2016, we have 270 students enrolled
3. Our purchased software and Chrome books are being fully utilized by teachers and students.
4. We received our two new Smart boards. They will be placed in the Science labs.
5. We are seeking volunteers who would like to assist with grant writing.
6. All PTSO board positions are filled. The first meeting was very well attended. Standing room only and they sold out of pizza.
7. Our first Spirit Night will be at Brainfreeze Café located at 2217 7th Avenue Vero Beach from 5:00 – 8:00pm. 10% of the proceeds from this event will support our afterschool programs.
8. PTSO is sponsoring a Back to School Dance on September 9th from 6:00 – 8:00pm.