

APPROVED 07-20-2020

Sebastian Charter Junior High Board of Directors
Minutes of Meeting
June 22, 2020

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:02 p.m. by Amy Banov
- B. Board Members present: Amy Banov, David Puscher (via video), Muriel Ramos, Amy Speak, Nathan Roodhouse, and Kathryn Barton. Members absent: None.
- C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic. Members and staff shared individual reflections on the pandemic and how everyone is faring.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultant present: Melissa Medlock and Ashley Lezniewicz
- E. Adoption of Agenda: Motion by Nathan Roodhouse to adopt the agenda. Second by Muriel Ramos. Motion passed unanimously.

II. Consent Agenda

- A. Approval of Minutes May 18, 2020 Board Meeting
- B. Approval of contract renewal with Ern & Associates
- C. Approval of IDEA plan
- D. Approval of Title 2 plan
- E. Approval of audit contract with Kmetz, Elwell, Graham & Associates
- F. Approval of 2020-2021 Transportation Agreement with SDIRC confirming email vote of the board. Motion by Nathan Roodhouse to approve the Consent Agenda with minutes amended to include second and vote at item V.B. Second by Muriel Ramos. Motion passed unanimously.

III. Tabled items for previous meetings - None

IV. Citizen Input – None

V. Financial Business

- A. Melissa Medlock introduced Ashley Lezniewicz who will be taking over our accounting within her firm.
- B. Monthly and Year-To-Date Financials were presented by Melissa Medlock.
- C. There has been no definitive action on the state's budget, so no action is needed on our budget for 2020-2021.

VI. Administrative Report:

- A. Monthly Report was given by Principal Dodds and Director Taylor. Dr. Dodds reviewed the available GEER (for which we are not applying) and CARES funding (which we will receive \$46,912.86 after SDIRC administrative fee). Dr. Dodds reviewed the proposed budget for the use of the funds to be submitted to SDIRC next week. It includes purchasing of hygiene items, modifications to reception area, additional personnel and technology items. The schedule is for schools to reopen August 11.
- B. Personnel Matters: Teaching staff for next year will be contacted to verify their return under the proposed protocols. The board supports Dr. Dodds' suggestion to offer the staff additional "modified" sick days (exact number to be determined) for teachers to teach from home if needed. This would address instances where they typically would come to school, but due to the pandemic need to be more cautious. Classrooms would be staffed with other personnel with live video teaching.

- C. Reopening Protocols for SCJH were presented and supported by the Board. SCJH will be prepared for full capacity with additional provisions for the prevention and reduction of the spread of coronavirus. Families with vulnerable students or family members may participate in a distance learning option. Staff will be added to implement these protocols and support learning gaps from spring 2020.

VII. Old Business

- A. Charter Issues: None.
- B. Fundraising Committee: No specific undertakings will be implemented in the upcoming semester. The PTSO has been notified that they need to turn over all funds and accounting information including annual audit.
- C. School Hardening Grant Application & Facilities/Security Funds will be used to enhance our security cameras.

VIII. New Business

- A. Board Matters
 - a. All board members will continue to serve. Motion by David Puscher for current officers to remain in positions for another year. President Amy Banov, Vice President Nathan Roodhouse, Secretary Amy Speak, Treasurer Kathryn Barton. Second by Amy Speak. Motion passed unanimously.
 - b. Motion by Amy Speak to approve Todd Brognano as a board member. Second by Muriel Ramos. Vote will occur at July meeting. It was noted that we currently have the maximum number of “parent” positions on the board. Mr. Brognano’s daughter will not start at SCJH this August but is on the waiting list and will be able to attend if a slot becomes available according to our lottery policy.
 - c. The meeting calendar for 2020-2021 Board meetings and Finance meetings was reviewed with no objections. Coronavirus update: See administrative report above.

IX. President’s Report. We received many thankful sentiments from the staff for providing the end of year Publix cards and meals.

X. Information Items and Members. None.

XI. Adjournment. Meeting was adjourned at 6:30

Respectfully submitted,
Amy Speak, Secretary