

APPROVED 08/17/2020

Sebastian Charter Junior High Board of Directors
Minutes of Meeting
July 20, 2020

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:01 p.m. by Amy Banov
- B. Board Members present: Amy Banov, David Puscher, Muriel Ramos, Amy Speak, Nathan Roodhouse, and Kathryn Barton. Members absent: None.
- C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultant present: Ashley Lezniewicz
- E. Adoption of Agenda: Motion by David Puscher to adopt the agenda. Second by Muriel Ramos. Motion passed unanimously.

II. Consent Agenda

- A. Approval of Minutes June 22, 2020 Board Meeting
- B. Approval of GEERS Grant Application
- C. Approval 2020-2021 Mental Health Allocation Plan
Motion by Kathryn Barton to approve the Consent Agenda with correction of spelling typo in minutes. Second by Nathan Roodhouse. Motion passed unanimously.

III. Tabled items for previous meetings - None

IV. Citizen Input – None

V. Financial Business

- A. Monthly and Year-To-Date Financials were presented by Ashley Lezniewicz.
- B. Discussion of 2020-2021 Budget Amendments.
Motion by David Puscher to approve the SCJH Salary Schedule 2020-2021 changing the amount for “Additional Responsibilities G” to be determined by the Board. Further, to approve an Additional Responsibility Supplement for Covid 19 accommodations of 2% of salary for teaching personnel and 5% of salary for other full time employees for 2020-2021 school year. The supplements shall be earned and paid at the end of each semester. Supplement shall be forfeited if staff person does not complete the semester. Motion passed unanimously.
Amendments to budget were discussed. Revenue adjusted to 287 student enrollment. Salaries adjusted to reflect current staff. Salary adjustments were made to comply with state mandate by distributing \$42,000 in state funding among teachers below salary level of \$47,000. Additional Responsibilities supplements were added for Covid 19 accommodations. Additional funds added for Substitute Teachers required for Covid-related absences. Motion by Nathan Roodhouse to approved revised budget. Second by David Puscher. Motion passed unanimously.

VI. Administrative Report:

- A. Monthly Report was given by Principal Dodds and Director Taylor. Dr. Dodds reported the status for beginning the school year. Parents’ choice of learning model (at school or innovate remote learning) are being made with approximately 80% choosing to return to campus; deadline for making that choice is August 3. Classroom cameras are ready. Students have been picking up chrome books for use at home. All students will be equipped for remote learning if it becomes necessary. SDIRC announce students will not return until August 24.
- B. Personnel Matters: New hires have been completed. Teachers and staff are ready.

VII. Old Business

- A. Charter Issues: None.
- B. Legislative update. Dr. Dodds reported that the state mandate for minimum teacher salaries of \$47,500 would have cost SCJH approximately \$100,000 for full compliance. We will only receive approximately \$42,000. In addition, “Best and Brightest” and A-School funding will be eliminated. This is essentially a paycut to our teachers who typically qualify for these funds outside of their salaries.
- C. Board Matters. Pending board application has been withdrawn.

VIII. New Business

- A. Discussion of 2020-2021 Reopening Plan. Draft version was circulated and will be amended with comments for review and approval at the August meeting. It was noted that masks will be required in our building where 6’ spacing cannot be achieved. Due to the numbers of students electing to return to the campus, this means masks will be necessary in classrooms and hallways. Parents will be asked to sign an acknowledgement that they understand the protocols being used and the risks associated with returning to school during the pandemic. Further, parents will commit to support and encourage student cooperation with all parameters undertaken to begin school and as they may be modified throughout the pandemic period.
- B. Discussion of campus modifications for 2020-2021 reopening
 - a. Glass partitions and door in Reception Area. Approval for these was part of the CARES funding at the June meeting. The record shall show that Banov Construction will coordinate permit application and construction of these items with no compensation.
 - b. HVAC Modifications. Board reviewed suggestions for ventilation in schools to prevent spread of virus. As a relatively new school, SCJH’s HVAC system meets newer ASHRAE guidelines and many of the suggestions presented. Motion by David Puscher to approve adding ultraviolet lights to the 10 HVAC units at a cost of approximately \$5,750. Second by Amy Speak. Motion passed unanimously.
 - c. Other: Signage, floor markings, canopies/tents. At this time, staff feels they do not need additional funding for these items.

IX. President’s Report. President Amy Banov thanked the staff and the fellow board members for their hard work, cooperative decision-making and sincere support during this difficult time.

X. Information Items and Members. None.

XI. Adjournment. Meeting was adjourned at 6:45.

Respectfully submitted,
Amy Speak, Secretary

The next Finance Committee meeting is August 17 at 4:30pm.

The next Board of Directors meeting is August 17 at 5pm.