

**APPROVED 10-19-2020**

Sebastian Charter Junior High Board of Directors  
Minutes of Meeting  
September 21, 2020

- I. Call to Order/Determination of Quorum/Adoption of Agenda**
  - A. Meeting called to order at 5:04 p.m. by Amy Banov
  - B. Board Members present: Amy Banov, Muriel Ramos, Amy Speak, Nathan Roodhouse. Members absent: David Puscher (excused) and Kathryn Barton.
  - C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic.
  - D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultants present: Ashley Lezniewicz and Melissa Medlock, Guest present: Patrick Graham, Auditor
  - E. Adoption of Agenda: Motion by Nathan Roodhouse to adopt the agenda. Second by Muriel Ramos. Motion passed unanimously.
- II. Consent Agenda**
  - A. Approval of Minutes August 17, 2020 Board Meeting  
Motion by Nathan Roodhouse to approve the Consent Agenda. Second by Muriel Ramos.  
Motion passed unanimously.
- III. Tabled items for previous meetings - None**
- IV. Citizen Input – None**
- V. Financial Business**
  - A. Monthly and Year-To-Date Financials were presented by the accounting consultants.
  - B. Annual financial audit report was presented by Patrick Graham. Audit process went smoothly and no issues were reported.
- VI. Administrative Report:**
  - A. Monthly Report was given by Principal Dodds and Director Taylor.
  - B. Personnel Matters: Staff is following covid requirements and is working very hard. Adjustments in staffing are being made as needed.
- VII. Old Business**
  - A. Charter Issues: Dr. Dodds reported that the District has moved Chris Taylor, the Charter School Liaison, to a new position. No notification was given to the charter schools and no replacement has been named. No charter school meetings are being held. Communication from the district has regressed to very little cooperation.
  - B. Update of campus modifications for 2020-2021 reopening. The glass panels at the entrance are in and provide additional security as well as physical separation. HVAC modifications are pending receipt of the UV lights. Additional GEERS funding will be used to purchase disinfectant sprayers, hand sanitizer stands and supplies.
- VIII. New Business**
  - A. None.
- IX. President's Report.** None.
- X. Information Items and Members.** None.
- XI. Adjournment.** Meeting was adjourned at 6:15.

Respectfully submitted,  
Amy Speak, Secretary

The next Finance Committee meeting is October 19 at 4:30pm.  
The next Board of Directors meeting is October 19 at 5pm.