

Approved

Sebastian Charter Junior High Board of Directors
Minutes of Meeting
November 16, 2020

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:00 p.m. by Amy Banov
- B. Board Members present: Amy Banov, Amy Speak, Nathan Roodhouse, Kathryn Barton, David Puscher, and Muriel Ramos. Members absent: None.
- C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultants present: Ashley Lezniewicz and Melissa Medlock.
- E. Adoption of Agenda: Motion by David Puscher to adopt the agenda. Second by Muriel Ramos. Motion passed unanimously.

II. Consent Agenda

- A. Approval of Minutes September 21, 2020 Board Meeting

Motion by David Puscher to approve the Consent Agenda with corrections (incorrect date and removing erroneous Item VI). Second by Kathryn Barton. Motion passed unanimously. **III. Tabled items for previous meetings - None**

IV. Citizen Input – None

V. Financial Business

- A. Monthly and Year-To-Date Financials were presented by the accounting consultants.

VI. Administrative Report:

- A. Monthly Report was given by Principal Dodds and Director Taylor. Dr. Dodds acknowledged a donation of supplies from Census Bureau facilitated by parent of former student. Dr. Dodds presented options to the staff for second half of the year. They chose to continue blended in person and online model. Director Taylor reported that PTSO funds have been turned over to the school. Audited books have not yet been submitted.

Motion by David Puscher to give all staff members \$150 holiday gift card to Publix prior to Thanksgiving. Second by Amy Speak. Motion passed unanimously.

Discussion of having holiday gathering at the school on December 14 at 3pm for Board and staff. Amy Speak will confirm what each board member will bring. Dr. Dodds will confirm the day and time with the staff.

Motion by David Puscher to give all staff members \$30 gift card to Giuseppe's will be given to each staff member on December 14. Second by Amy Speak. Motion passed unanimously.

B. Personnel Matters: Dr. Dodds outlined minor changes in staffing for January. Board reviewed Employee benefits regarding Continuing Education reimbursements.

- C. Coronavirus Protocols in place will continue.**

VII. Old Business

- A. Charter Issues: None new to report.

VIII. New Business

- A. Review of Lottery Policy. Motion by David Puscher to revise preference paragraph to state:

“Students will be granted preference for enrollment if they are: children of current SCJH staff, children of current seated SCJH board members, siblings of current SCJH students, or siblings or children of SCJH graduates. This preference is only recognized during the open enrollment

period.” Second by Amy Speak. Motion passed unanimously. Revised policy to be distributed next meeting.

B. Appointment of Parent Liaison. Motion by David Puscher to appoint Director Anita Taylor as Parent Liaison. Second by Amy Speak. Motion passed unanimously.

C. Discussion of Sebastian PD access to SCJH security cameras. Dr. Dodds and Nathan Roodhouse will explore details with Chuck Krivan and SPD Chief.

IX. President’s Report. Next meeting will be held after the holiday party December 13 only if there is pending business requiring a vote.

X. Information Items and Members. None.

XI. Adjournment. Meeting was adjourned at 6:15.

Respectfully submitted,
Amy Speak, Secretary

The next Finance Committee meeting is January 11, 2021 at 4:30pm.

The next Board of Directors meeting is December 14 pending required action. Holiday gathering with staff will start at 3pm at the school.