

APPROVED 03-15-2021

Sebastian Charter Junior High Board of Directors
Minutes of Meeting
February 8, 2021

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:04 p.m. by Amy Banov
- B. Board Members present: Amy Banov, Amy Speak, Nathan Roodhouse, Kathryn Barton, Muriel Ramos, and David Puscher. Members absent: None.
- C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultants present: Ashley Lezniewicz and Melissa Medlock.
- E. Adoption of Agenda: Motion by David Puscher to adopt the agenda as amended adding VI. D. Copy Machine proposal. Second by Muriel Ramos. Motion passed unanimously.

II. Consent Agenda

- A. Approval of Minutes January 11, 2021 Board Meeting
- B. Approval of Transportation Agreement with SDIRC
Motion by David Puscher to approve the Consent Agenda. Second by Nathan Roodhouse.
Motion passed unanimously.

III. Tabled items for previous meetings - None

IV. Citizen Input – None

V. Financial Business

- A. Monthly and Year-To-Date Financials were presented by Director Taylor and accounting consultants.
- B. Motion by David Puscher to Authorize Director Taylor to work with the accountant consultants to open Insured Cash Sweep (ICS) account for funds in excess of the FDIC insured limit, approximately \$600,000. Second by Amy Speak. Motion passed unanimously.

VI. Administrative Report:

- A. Monthly Report was given by Principal Dodds and Director Taylor. Highlights include: One third of the students being accepted in SRHS IB program are SCJH graduates. “Jewels” program to start with 6 students. SCJH students did very well at the IRC Regional Science Fair with 4 students qualifying for the State Fair. Online parent meeting for prospective new students will be held prior to lottery date (current list 100+ applicants for 90 seats and 30 with sibling preference). Washington DC trip postponed until June 1-3 (still pending status).
- B. Personnel Matters: Dr. Dodds reported planning is underway for next year. He noted that SDIRC will be implementing pay raises over the next 3 years after complying with last year’s minimum mandate from the state.
- C. Coronavirus Protocols in place will continue.
- D. Copy Machine Proposal: Director Taylor explained our current lease will be paid off and machines upgraded with covid relief funds through Kyocera. There will be no change to our monthly cost.

VII. Old Business

- A. Charter Issues: None.

VIII. New Business

- A. Board Matters: No calendar changes proposed. The next finance meeting will be in April. All current Board members will be listed in the state’s corporate renewal.
- B. Chrome Book purchase: After reaching out to 4 vendors, the cost for the annual chrome book purchase will exceed the budget by approximately \$7,500.00 due to high demand. Motion by

Amy Speak to approve the chrome book purchase of approximately \$25,500. Second by Kathryn Barton. Motion passed unanimously.

IX. President's Report. None

X. Information Items and Members. None.

XI. Adjournment. Meeting was adjourned to closed session at 5:25. Public meeting was reopened at 5:50. Meeting was adjourned at 6:30.

Respectfully submitted,
Amy Speak, Secretary

The next Board of Directors meeting is March 15, 2021 at 5:00pm.

The next Finance Committee meeting is April 19, 2021 at 4:30pm.