

Approved
Sebastian Charter Junior High Board of Directors
Minutes of Meeting
September 16 2019

- I. Call to Order/Determination of Quorum/Adoption of Agenda**
 - A. Meeting called to order at 5:03 p.m. by Amy Banov
 - B. Board Members present: Nathan Roodhouse, David Puscher, Muriel Ramos, Amy Banov. Kathryn Barton and Amy Speak were excused.
 - C. Requirements for meeting notice and quorum were met.
 - D. Administration present: Principal Bill Dodds, Director Anita Taylor, Assistant Principal Chet Devarney. Accounting consultant present: Tricia Palmer. Guests present: Patrick Graham, Auditor
 - E. Adoption of Agenda: Motion by David Puscher to adopt the agenda as presented. Second by Nathan Roodhouse. Motion passed unanimously.
- II. Consent Agenda**
 - A. Approval of Minutes August 19, 2019 Board Meeting:
Motion by David Puscher to approve the Consent Agenda. Second by Muriel Ramos. Motion passed unanimously.
- III. Tabled items for previous meetings - None**
- IV. Citizen Input** – Jonna Brinkley spoke to the Board about fundraising efforts.
- V. Financial Business**
 - A. Monthly and Year-To-Date Financials were presented by Tricia Palmer
 - B. Auditor Patrick Graham presented the audit for fiscal year 2018-19. The audit was “clean” producing only four minor journal entries. The Board commended the staff and accounting consulted on their work.
- VI. Administrative Report**
 - A. Monthly Report was given by Principal Dodds and Director Taylor.
- Old Business**
 - A. Charter Issues: Amy Banov gave an update.
 - B. Fundraising Committee. Director Taylor reported on orientation meeting held at Community Foundation. Staff will meet to discuss grant application ideas.
- VII. New Business**
 - A. Board Matters – None.
 - B. School Shield Training program. Principal Dodds presented overview of requirements for program.
 - C. Health Insurance renewal. Director Taylor reviewed the various options for renewal policies and their costs relative to the budget. Motion by David Puscher to accept the administration’s recommendation to proceed with Florida Blue policy. Second by Muriel Ramos. Motion passed unanimously.
- VIII. President’s Report.**
- IX. Information Items and Members Remarks** – none
- X. Adjournment to Closed Session Meeting for Student Matters** – none
- XI. Adjournment** – Meeting adjourned at 6:00

Respectfully submitted,
Amy Banov, acting Secretary for
Amy Speak, Secretary